

**From:** Fegan Warwick  
**Sent:** Friday, 6 December 2013 3:10 PM  
**To:** Apostol Alex  
**CC:** Collins Tanya  
**Subject:** RE: Ostojic Group TEP MAN14060 - Request to Amend TEP

Thanks Alex – that's ok – if you can assess and discuss with me next week, that would be great!

Also – do you remember if IPL lodged updated water coordinates for the acid plant – Amy mentioned it, and said I would follow up.

**Warwick Fegan**

Principal Environmental Officer, Mining and Heavy Industry  
 Environmental Services and Regulation  
 Department of Environment and Heritage Protection  
 Level 3 | 5B Sheridan Street | Cairns  
**Tel** 07 4222 5324 |  
[www.ehp.qld.gov.au](http://www.ehp.qld.gov.au)




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**From:** Apostol Alex  
**Sent:** Friday, 6 December 2013 2:59 PM  
**To:** Fegan Warwick  
**Cc:** Collins Tanya  
**Subject:** FW: Ostojic Group TEP MAN14060 - Request to Amend TEP

Hi Warwick,

This completely slips my mind and for unknown reason, I was unable to forward it to you for your information or to Tanya for inclusion in our decision list.

We (Hamish, Rebecca and myself) have met with Ostojic Group on 1 October 2013 and discussed this proposed extension. I am doing my assessment now and hope to finish it early next week. Otherwise, I would request for extension.

Sorry about this.

Rgrds,  
 Alex

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**From:** Jennifer Constantinou [<mailto:Jennifer.Constantinou@ghd.com>]  
**Sent:** Friday, 15 November 2013 2:26 PM  
**To:** Apostol Alex  
**Cc:** [ian.hinchliffe@ostojic.com.au](mailto:ian.hinchliffe@ostojic.com.au); [simon.ostojic@ostojic.com.au](mailto:simon.ostojic@ostojic.com.au); [theo.rapp@ostojic.com.au](mailto:theo.rapp@ostojic.com.au); [john.sellwood@ostojic.com.au](mailto:john.sellwood@ostojic.com.au); [gerard.timbs@nortonrosefulbright.com](mailto:gerard.timbs@nortonrosefulbright.com); [ali.bee@ostojic.com.au](mailto:ali.bee@ostojic.com.au)  
**Subject:** Ostojic Group TEP MAN14060 - Request to Amend TEP

Hi Alex,

Please find attached correspondence requesting an amendment to the Ostojic Group TEP MAN14060.

Regards

**Jennifer Constantinou**  
Senior Planner

**GHD**

T: 61 7 3316 3673 | V: 413673 sch44 (6) Personal information 7 3316 3333 | E: [jennifer.constantinou@ghd.com](mailto:jennifer.constantinou@ghd.com)  
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RTI DL RELEASE - EHP

**From:** Fegan Warwick  
**Sent:** Monday, 16 December 2013 3:16 PM  
**To:** Toe Jacob  
**Subject:** FW: TEP Invoice  
**Attachments:** fm-bi-fees-tep-time-recording-em277.doc

**Warwick Fegan**

Principal Environmental Officer, Mining and Heavy Industry  
Environmental Services and Regulation  
Department of Environment and Heritage Protection  
Level 3 | 5B Sheridan Street | Cairns  
**Tel** 07 4222 5324 |  
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**From:** Apostol Alex  
**Sent:** Tuesday, 10 December 2013 12:50 PM  
**To:** Collins Tanya  
**Cc:** Fegan Warwick  
**Subject:** RE: TEP Invoice

Hi Tanya,

Time recording form attached.

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**From:** Collins Tanya  
**Sent:** Tuesday, 10 December 2013 11:34 AM  
**To:** Apostol Alex  
**Cc:** Fegan Warwick  
**Subject:** TEP Invoice

Hi Alex,

Would you mind please completing the Time Recording Form for the TEP Amendment for Ostojic Group. The form hasn't changed, but the fees are out of date. I've attached the fees in case you haven't completed one post green tape. It will be a flat \$206 for the amendment.

When you fill in the form, could you make sure you add the email address for the contact person for Ostojic Group if you would the TEP invoice to be sent directly from Brisbane to them. Otherwise I can get it sent to us and we can forward on. Up to you.

Let me know if you need any help.

Thanks,

**Tanya Collins**

RTI DL RELEASE - EHP

Environmental Support Officer  
Environmental Standards and Compliance  
**Telephone:** 07 4222 5352 **Facsimile:** 07 4222 5070  
**Email:** [tanya.collins@ehp.qld.gov.au](mailto:tanya.collins@ehp.qld.gov.au)

Department of Environment and Heritage Protection  
5b Sheridan Street 'William McCormack Place' Cairns  
PO Box 7230 Cairns QLD 4870

ehp-email-signature



littering



RTI DL RELEASE - EHP

# Time Recording Form

## Fees charged for transitional environmental programs

This form is to be used to record the amount of time spent by staff assessing draft transitional environmental programs (TEP), assessing TEP annual returns and monitoring compliance with TEPs. For more information on TEP fees, refer to the operational policy Transitional environmental program fees - <<http://steps/steps/references/op-bi-tep-fees-em335.pdf>>.

Please send an approved copy of this form to ESR Finance for an invoice to be raised.

Applicant/holder/Company name: Ostojic Group Pty Ltd

Applicant billing address: PO Box 38915 Winnellie NT 0821

Applicant Contact name: Simon Ostojic

Contact Phone: 08 8999 9999

E-mail: [simon.ostojic@ostojic.com.au](mailto:simon.ostojic@ostojic.com.au)

File number: NOR/086766

**All officers involved in working on the TEP must accurately record the time spent by them on tasks associated with this request.**

Date	Name of Officer	Duties Performed	Time spent (hr)
6 & 9 Dec 2013	Alex Apostol	Assessed the TEP MAN14060 amendment application; prepared assessment report, TEP amendment decision notice and certificate of approval.	4

### Charges for the travelling time associated with the assessment of a TEP

Refer to the operational policy Transitional environmental program fees for the reasonable cost of travel fee per kilometre

Date	Name of Officer	Details of travel	Distance Travelled (km)

### Charges for analysis costs associated with the assessment of a TEP

The reasonable cost of analysis cost will be the actual cost of the analysis to the department, plus GST.

Date	Name of Officer	Details of activities	Actual Cost (plus GST)

**Time Recording Form**

**Fees charged for transitional environmental programs**

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**Financial Summary**

Service	Rate (INC-GST)	TOTAL Hours of sections above	Amount
TEP Assessment <2hrs Barcode: 9311662191922 - Min fee for up to 2hrs	402.10		0
TEP Assessment >2hrs Barcode: 9311662191939 - Fee unit p/h after 2hrs	200.70		0
Amendment fee for an approved TEP Barcode 9311662191915	206.00		206.00
Total travel costs to be recovered			0
Total analysis costs to be recovered			0
<b>TOTAL \$\$</b>			<b>206.00</b>
<b>WBSE to be Credited: EJ</b>		<b>GL Account: 41230</b>	

ESR Contact name / phone for client enquiries: Alex Apostol (07 4222 5359)

Manager's Approval

Name:

Approval:

Date: